

CASHMERE SCHOOL DISTRICT #222

JOB DESCRIPTION

Position Title: MS Drama Director – Grades 5-8

Definition of Position: The Middle School Drama Director leads a short (3 weeks max), inclusive theatrical production for students in grades 5–8. This role focuses on creating a welcoming, student-centered experience that encourages participation from all interested students—on stage or behind the scenes. The emphasis is on collaboration, creativity, and personal growth through a fun and meaningful production experience.

Immediate Supervisor: Cashmere Middle School Administration

Required Qualifications:

- * Strong ability to connect with middle school students and serve as a positive role model
- * Excellent communication and collaboration skills with staff, parents, and students
- * Demonstrated organizational skills for managing rehearsals, performances, and production logistics
- * Willingness to work with staff across grade levels to support a unified district drama program
- * Commitment to fostering student confidence and team spirit through drama
- * Ability to set age-appropriate expectations and maintain a positive, inclusive rehearsal environment
- * Availability to oversee all rehearsals and performances, including coordination of set and technical elements
- * Basic knowledge of sound and lighting equipment or willingness to learn
- * Current First Aid card (or willingness to obtain)

Desired Qualifications

- * Experience directing or participating in school or community theatre
- * Background in theater education, acting, or stage management
- * Familiarity with middle school developmental needs and learning styles
- * Understanding of inclusive practices in extracurricular programming

Essential Job-Related Activities:

- * Direct and manage all aspects of a small-scale middle school drama production
- * Conduct auditions and support students in discovering appropriate on-stage or behind-the-scenes roles
- * Lead rehearsals and promote a safe, positive, and supportive rehearsal environment
- * Recruit and guide student stage crew and parent volunteers
- * Oversee simple set construction and coordinate strike and storage after performances
- * Communicate effectively with school staff, facilities manager, and the high school drama program as needed

Terms of Contract:

Salary: \$2,048.51- \$2,594.78 stipend

Benefits: This position does not qualify for health insurance or paid leave benefits.

Schedule: Letters of interest accepted through Fast Track

Cashmere School District does not discriminate in any programs or activities on the basis of sex, race, creed, religion, color, national origin, age, veteran or military status, sexual orientation, gender expression or identity, disability, or the use of a trained dog guide or service animal and provides equal access to the Boy Scouts and other designated youth groups. The following employees have been designated to handle questions and complaints of alleged discrimination:

Title IX Coordinator – Scott Brown, 329 Tigner Rd, Cashmere (509) 782-2914 sbrown@cashmere.wednet.edu

Civil Rights Compliance Coordinator – Scott Brown, 210 S Division, Cashmere (509) 782-3355 sbrown@cashmere.wednet.edu

Section 504/ADA Coordinator – Michelle Christensen, 101 Pioneer Ave, Cashmere, (509) 782-2710 mchristensen@cashmere.wednet.edu

5/29/25